

**SUPERIOR COURT OF WASHINGTON  
COUNTY OF**

In re:

and

Petitioner,

Respondent.

**NO.**

**RETURN OF SERVICE  
(OPTIONAL USE)  
(RTS)**

I DECLARE:

1. I am over the age of 18 years, and I am not a party to this action.
2. I served [Name] with the following documents:
  - ☐ a summons, a copy of which is attached, and a petition in this action.
  - ☐ a parenting plan/residential schedule.
  - ☐ a child support order.
  - ☐ Motion and note for temporary order
  - ☐ Motion for and ex parte order
  - ☐ Order of child support
  - ☐ Child Support Worksheets
  - ☐ Sealed financial source documents cover sheet and financial documents
  - ☐ Declarations of
  - ☐ Financial Declaration
  - ☐ an order to show cause re:
  - ☐ other:

3. The date, time and place of service were (if by mail refer to Paragraph 4 below):

Date:

Time:

Address:

4. Service was made pursuant to Civil Rule 4(d):

- ☐ by delivery to the person named in paragraph 2 above.
- ☐ by delivery to [Name], a person of suitable age and discretion residing at the respondent's usual abode.
- ☐ by publication as provided in RCW 4.28.100. (A copy of the summons is attached.)
- ☐ (check only if there is a court order authorizing service by mail) by mailing two copies postage prepaid to the person named in the order entered by the court on [Date]. One copy was mailed by ordinary first class mail, the other copy was sent by certified mail return receipt requested. (Attach return receipt below.) The copies were mailed on [Date].

5. Other:

I declare under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.

Signed at \_\_\_\_\_, [City] \_\_\_\_\_ [State], on \_\_\_\_\_ [Date].

\_\_\_\_\_  
Signature

Print or Type Name

Fees:

Service  
Mileage  
Total

(Attach Return Receipt here, if service was by mail.)